

10<sup>th</sup> September, 2017

Dear Health Providers Alliance NT Member,

HEALTH PROVIDERS ALLIANCE NORTHERN TERRITORY  
NOTICE OF ANNUAL GENERAL MEETING

As a Member of Health Providers Alliance Northern Territory (HPANT), we invite you to our inaugural Annual General Meeting ('AGM') to be held:

Date / Time: Saturday, 14<sup>th</sup> October 2017 at 1:10pm

Location: DoubleTree by Hilton Esplanade, 116 Esplanade, Darwin

Compass Teaching & Learning Conference 2017 presented in partnership by Northern Territory PHN and Northern Territory General Practice Education will be held over this weekend, members will be able to attend concurrent sessions and engage in crucial topics.

For more information - <http://www.compassteachingandlearningconference.com.au>.

PROXY APPOINTMENT / PROXY VOTING

Please complete Form A – Proxy Appointment form / Form B – Proxy Voting . In order to arrange the AGM and ensure a quorum of Members, please complete this form and return to the Executive Officer by email [HealthMatters@hpant.org.au](mailto:HealthMatters@hpant.org.au) by COB Friday, 6<sup>th</sup> October 2017.

FINANCIAL REPORTS

Pursuant to the requirements of the *Corporations Act 2001* (Cth) ('the Act') and the *Australian Charities and Not-for-Profits Commission Act 2012*, we are preparing our 2017 Annual Financial Report (including the Director's Report and the Audit Reports) to be lodged with the Australian Charities and Not-for-Profits Commission.



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RESOLUTIONS BEING PUT FORWARD TO MEMBERS

Special Business

The below resolutions are special resolution and can only be passed if at least 75% of the votes cast, in person or by proxy, by members who are entitled to vote on the resolution, are voted in favour.

Resolution 1

To consider and, if thought fit, to pass, with or without amendment, the following resolution as a special resolution:

To amend clause 6.2(c) within the “HPANT Constitution” to read:

*“A Committee Member must be a member”*

*A Committee Member must be a financial member of the Association for a continuous period of 12 months.*

Resolution 2

To consider and, if thought fit, to pass, with or without amendment, the following resolution as a special resolution:

To amend clause 11.2 within the “HPANT Constitution” to read:

*“Winding Up”*

*If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objects to those in rule 1.4 and which is charitable at law, to which income tax deductible gifts can be made:*

- (a) gifts of money or property for the principal purpose of the organisation*
- (b) contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation*
- (c) money received by the organisation because of such gifts and contributions.*



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Resolution 3

To consider and, if thought fit, to pass, with or without amendment, the following resolution as a special resolution:

To amend clause 3.8 within the “HPANT Constitution” to read:

*“Joining Fee”*

- (a) If an application for membership is approved by the Committee, the applicant becomes a Member upon payment of the joining fee.*
- (b) The joining fee is either*
  - (i) a pro rata annual fee based on the remaining part of the financial year; or*
  - (ii) the amount determined from time to time by Committee but in any case, shall not be less than \$50.00*

Resolution 4

To consider and, if thought fit, to pass, with or without amendment, the following resolution as a special resolution:

To amend clause 3.9 within the “HPANT Constitution” to read:

*“Annual Membership Fee”*

- (a) The Annual Membership Fee is the amount determined from time to time by Committee but in any case, shall not be less than \$50.00*
- (b) Each Member must pay the Annual Membership Fee to the Treasurer or nominated HPANT representative by the first day of each financial year or another date determined by the Committee from time to time.*
- (c) A Member whose subscription is not paid within three (3) months after the due date ceases to be a Member of the Association unless the Committee determines otherwise.*



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HEALTH PROVIDERS ALLIANCE NORTHERN TERRITORY  
Annual General Meeting – 14<sup>th</sup> October, 2017

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Proxy Appointment

The ..... ('the Member') being a Member of Health Providers Alliance Northern Territory, in accordance with Clause 5.16 of the Constitution hereby appoints as proxy to vote on behalf of the Member, in accordance with proxy voting delegations, detailed in Form B, on any resolutions that form part of the Annual General Meeting.

Name .....  
(Proxy Name)

Signature.....  
(Proxy to sign)

Date .....

Name .....  
(Member Representative's Name)

Signature.....  
(Member Representative to sign)

Date .....

- A Member may appoint a person as their proxy to attend and vote instead of the representative of the Member. A proxy need not be a Member; however the appointment of a proxy must comply with clause 5.16 of the Constitution.

Please also complete Form B Proxy Voting. *Failure to complete Form B will be taken as an instruction to the proxy to vote as they determine.*

Please return this form to the Executive Officer by email [HealthMatters@hpant.org.au](mailto:HealthMatters@hpant.org.au) by COB, Friday 6<sup>th</sup> October 2017.



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ABN: 99 215 288 619  
FORM B – PROXY VOTING

HEALTH PROVIDERS ALLIANCE NORTHERN TERRITORY  
Annual General Meeting – 14<sup>th</sup> October, 2017

## Proxy Voting

I instruct that my proxy votes are to be lodged in the following manner:  
(Please mark relevant box with X or ✓ for each agenda item)

Agenda Item	Resolution	For	Against	Abstain
Special Business				
5 (1)	To amend clause 6.2(c) within the “HPANT Constitution” <i>A Committee Member must be a financial member of the Association for a continuous period of 12 months.</i>			
5 (2)	To amend clause 11.2 within the “HPANT Constitution”  <i>If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objects to those in rule 1.4 and which is charitable at law, to which income tax deductible gifts can be made:</i>  <i>(a) gifts of money or property for the principal purpose of the organisation</i> <i>(b) contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation</i> <i>(c) money received by the organisation because of such gifts and contributions.</i>			
5 (3)	To amend clause 3.8 within the “HPANT Constitution” <i>the amount determined from time to time by Committee but in any case, shall not be less than \$50.00</i>			
5 (4)	To amend clause 3.9 within the “HPANT Constitution” <i>The Annual Membership Fee is the amount determined from time to time by Committee but in any case, shall not be less than \$50.00</i>			

Member Representative Name .....

Member Representative Signature.....

Date .....

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# health providers alliance NT

ABN: 99 215 288 619  
FORM C – MEMBERS AGM QUESTIONS

23 Albatross Street  
Winnellie, NT 0820

Phone: (08) 8982 1007

HEALTH PROVIDERS ALLIANCE NORTHERN TERRITORY  
Annual General Meeting – 14<sup>th</sup> October, 2017

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Please complete a Form C for any question a Member will be putting to the Health Providers Alliance Northern Territory Annual General Meeting.

Question to AGM

I, ..... on behalf of  
..... (Member of Health  
Providers Alliance Northern Territory) address the following question to the Committee of  
Providers Alliance Northern Territory:

Question:.....  
.....  
.....

Details:.....  
.....  
.....  
.....  
.....  
.....  
.....

Name .....  
(Member Representative's Name)

Signature.....  
(Member Representative to sign)

Date .....

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## AGENDA

### ANNUAL GENERAL MEETING

Date: Saturday 14<sup>th</sup> October, 2017

Time: 1:10pm

Venue: DoubleTree by Hilton Esplanade, 116 Esplanade, Darwin

No:	ITEM
1	Welcome and Apologies Acknowledgement of Country
2	Previous General Meeting Minutes
3	Chair's Report
4	2016/2017 Financial Report
5	Consideration of Resolution To consider and, if thought fit, to pass the following resolution as a special resolution:  1) To amend clause 6.2(c) within the "HPANT Constitution" <i>A Committee Member must be a financial member of the Association for a continuous period of 12 months.</i>  2) To amend clause 11.2 within the "HPANT Constitution" <i>If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objects to those in rule 1.4 and which is charitable at law, to which income tax deductible gifts can be made:</i>  <i>(a) gifts of money or property for the principal purpose of the organisation</i> <i>(b) contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation</i> <i>(c) money received by the organisation because of such gifts and contributions.</i>  3) To amend clause 3.8 within the "HPANT Constitution" <i>the amount determined from time to time by Committee but in any case, shall not be less than \$50.00</i>  4) To amend clause 3.9 within the "HPANT Constitution" <i>The Annual Membership Fee is the amount determined from time to time by Committee but in any case, shall not be less than \$50.00</i>
6	General Business
7	Questions with Notice
8	Questions without Notice
9	Meeting Close



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